

Springwood District Athletic Club Inc
(Incorporating Springwood District Little Athletic Centre &
Blue Mountains Athletics Club)

ABN 66 739 912 140

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Club website: www.springwoodathletics.org

Minutes of Springwood District Athletic Club Meeting held on 20 July 2010 at
Springwood Sports Club

Meeting opened at 7.30pm.

Present:

Graeme Cooper, Tammy Lewer, Earl O'Brien, Jim Perrett, Brett Sowerby, Dave Perrett, Kay Cooper, Roger Nethercote, Brett Kingston, Darren Purcell, Sarah Peterson, Sharon Jones, Colleen Carmody, Janie Carter & Geoff Carter.

Apologies:

Jenny Fenner, Dennis Emery, Paul Hughes, Alison Kniha & Campbell Hislop.

Confirmation of June 2010 Minutes:

Confirmation of minutes moved by Roger Nethercote and seconded by Brett Sowerby. **Carried.**

Matters Arising from June 2010 Minutes:

- The high jump bags can be repaired for \$66 a mat (total \$264). We should also check if they can be connected in any way.

It was moved by that we go ahead with the repair. **Carried**

- Bunnings in Valley Heights is closed for the rest of the year. We received a date from Bunnings North Penrith for a BBQ in August but there was agreement that we are too busy with registration to be able to take up the offer.

It was moved that we do not have a BBQ this winter & relook at this for next season. **Carried**

- We only have one school, Elison PS, for the school visit program. Jim will attempt to get at least one more school
- A \$3000 grant was received for a PA system. This includes \$1853 for equipment & \$1147 for installation by the council. The amplifier should be placed above the fridge in the canteen.

It was moved that we place a purchase order for the equipment to commence installation. **Carried**

- The AFL Storage shed will be placed next to the container. This will entail removal of the fixed timing stand. We need to repair our portable timing stand to replace this when required.
- A working bee will be held on Sunday 15th August to repair the long jump pit drainage using an excavator, assess the long jump runway issues, mark the sector lines for Throws day and possibly clean the amenities & back room if there are enough volunteers on the day. The estimate for excavation and supplies is \$200. An email will be sent to the club members.

It was moved that a maximum of \$300 be spent on the working bee. **Carried**

- The Council have confirmed they will repair the shot put circle by the beginning of the season.
- The Council will assist us in applying for a grant to fix the canteen, toilets and septic tank. This grant is due 6th August
- Council do not know as yet whether they will have funding for a First Aid course as they did last year. Instead we should ask for qualified first aid officers at registration.
- We have 7 registrations so far for Throws Day & many more to come. Entries close the 13th August. The following members have agreed to volunteer on the day:
 - Officials (Graeme Cooper, Geoff Carter (while competing), Janie Carter (while competing). One more official needs to be found (can be competing)
 - Canteen/Data Entry/Certificates – Sharon Jones, Sarah Peterson, Colleen Carmody
 - We will also attempt to get a coffee van for the day
- The undermining of the shed has been fixed by the council
- The bottom cage will be repaired on July 23rd

Correspondence:

Incoming

- Coles have confirmed the registration day bookings of 21st & 28th August at Winmalee shopping centre
- LA Newsletter highlighting changes made to the Incorporations Act – we need to make sure our Constitution is in line with the new rules.
- A letter from Bunnings North Penrith regarding a possible date for a BBQ

Outgoing

- A letter to council asking for follow up on tasks from the last committee meeting

Zone Report

- No report as Paul Hughes not available this week

Information & Publicity

- No report but Tammy is happy to promote to schools. She needs flyers to distribute to schools and at zone

Registrar

- Little As online entry as been completed. Our fees are the same as last year although LANSW fees have gone up \$5 per athlete.

It was moved that these prices be accepted. **Carried**

- The registration ads need to be placed in the Gazette for the 7th and 27th August. The previous ad will be requested from Dennis
- ANSW fees are the same as last year although ANSW fees have gone up \$6 per athlete.

It was moved that these prices be accepted. **Carried**

Grounds

- The ground has been marked for the next round of school carnivals
- The small line marking machine needs to be fixed. Graeme will look at it and if he can't repair it, we will organise for it to be serviced.

It was moved that we pay for a service if required. **Carried**

Coaching

- Cross country training is continuing for State Cross Country being held this week

Uniforms

- Approximately \$7000 needs to be spent on new uniforms for this season - \$3500 as a deposit and the remainder on pickup

It was moved that we pay the \$3500 for the deposit. **Carried**

Fundraising

- We will be buying our meat from Winmalee Meats this season at 50% off
- The raffle prize this year will be:
 - 1st prize \$250 Rebel Voucher
 - 2nd prize \$100 Rebel Voucher
 - 3rd prize \$50 Rebel Voucher
- A purchase order is required to use our Rebel credit to do this
- Colleen requires the club stamp for the tickets

It was moved by that this year we distribute 10 raffle tickets to each family at registration. **Carried**

- Colleen was thanked by the committee for her sponsorship issues this year

General Business

- Management of school carnivals

Volunteers are required to open up and lock up for school carnivals. The following people volunteered for the next month of carnivals:

- Thursday 22 July – Janie Carter
- Tuesday 27 July – Brett Kingston (TBC)
- Thursday 29 July – Jim Perrett open & Tammy Lewer close
- Friday 30 July – Jim Perrett open & Tammy Lewer close
- Tuesday 3rd August – Graeme Cooper
- Friday 20th August – Janie Carter
- Brett Kingston & Tammy Lewer need to be shown what to do – a list of tasks will be sent out.
- Brett Kingston, Tammy Lewer & Jim Perrett need keys

The next month of school carnival volunteers will be decided at the next meeting.

- Parents Training Day – it was decided that the first 2 weeks of competition will be training days with a committee member with each group encouraging all parents to participate and providing training for each event. This will be discussed in more detail at the next meeting
- New Jacket design – we need to check this is OK with ANSW and then we can place a minimum order of 12 jackets

It was moved that we order the jackets once ANSW confirm OK. **Carried**

- It was decided that the club needs First Aid Officers who are rostered on for competition days. Jim Perrett, Geoff Carter & Roger Nethercote all volunteered to undertake the training. We need to find out the possibility of council funding for these courses or alternatively look into the possibility of the club funding the courses. We also need to check the status of the Club
- Athlete Development Program – Geoff Carter showed an example of the folder that will be given to the athletes & confirmed has received \$500 in sponsorship for the program material

There being no further business. The meeting concluded at 9:30pm.

Next committee meeting will be 7:30pm on Tuesday 17th August 2010 at Springwood Sports Club.

ISSUE	NEXT STEPS	WHO	WHEN
High jump bags falling apart	See if repairer can connect them somehow	Roger Nethercote	Before repair completed
School Visits	Attempt to find one more school	Jim Perrett	Before next meeting
PA System	Place purchase order, amp to be located in canteen	Janie Carter	Before Next Meeting
Working bee	Send email to club for Sun 15 th August	Janie Carter	Before Next Meeting
Shot Put Circle	Follow up with council status of possible repairs	Janie Carter	Before Next Meeting
No Parking sign on bottom gate	Request from council	Janie Carter	Before next meeting
Canteen upgrade	Grant to be submitted	Geoff Carter	Before next meeting
School carnival task list	Send to Tammy/Brett K	Geoff Carter	Before next meeting
Order Rebel Gift Vouchers	Need to place Purchase Order	Janie Carter	Before next meeting
Stamp to Colleen	For raffle tickets	Janie Carter	Before next meeting
Place registration ads in Gazette	Get last copy from Dennis	Janie Carter	Before next meeting
Promotion flyer to schools	Flyer to be decided & provide	Janie/Tammy	Before next meeting
Repair small line marking machine	Graeme to try first, then organise a service	Graeme/Janie	Before next meeting
Tuesday night training	Ask Cricket club whether they use this night	Janie Carter	Before next meeting
Check jacket rules with ANSW		Janie Carter	Before next meeting
Repair portable timing stand		Roger Nethercote	Before next meeting
Update By Laws	Change trophy process & add incident procedure	Kay Cooper/Janie Carter	Before next season
Potential fundraising by holding BBQ at Bunnings Penrith	Try to book us in for next year	Colleen Carmody	Nov 1st 9:00

POTENTIAL ITEMS FOR MAY WORKING BEE	
Long jump pit A drainage	
Flatten lower javelin runway	
Shot put circle	

ISSUES LODGED WITH COUNCIL	
Incorrect shot put 1	Reference # 125178

NEW ITEMS FOR HANDBOOK	
Council hotline number	For grounds open/closed
MVP card	Explaining the club gets financial benefit when members use
No records at twilight meets	
Trophy process	
Multi events at twilights	
Result on web site or request tickets to be printed	

POTENTIAL ITEMS FOR SPORTS COUNCIL GRANT	
Canteen upgrade	
Discus cage repairs (in retrospect)	